

## Zoning Compliance Application

**Mastodon Township**  
 1371 U.S. Hwy. 2 South, Crystal Falls, MI 49920  
 (906) 875-6232

1. Mastodon Township has the authority to issue a "STOP WORK" order for non-conformance of any Township ordinance and/or any permit.
2. Mastodon Township reserves the right to reject this application if information is incomplete.
3. Fees are non-refundable unless approved by Mastodon Township Board.
4. Permits are good for 12 months from approval date with ONE allowable 12 month renewal.

**Applicant**

Name:	Phone:
Business Name:	
Address:	
City:	State: Zip:

Property Address: \_\_\_\_\_

**1. Type of Compliance** [select one]

- \_\_\_ Zoning Compliance - Fee \_\_\_\_\_ Sign Compliance - Fee \_\_\_\_\_
- \_\_\_ Special Land Use - Fee \_\_\_\_\_
- \_\_\_ Rezoning - Fee \_\_\_\_\_ Current Zoning District \_\_\_\_\_
- \_\_\_ Non-Conforming Use - Fee \_\_\_\_\_ Is property currently non-conforming? \_\_\_\_\_
- \_\_\_ Zoning Variance- Fee \_\_\_\_\_ Current zoning district \_\_\_\_\_
- \_\_\_ Other - Fee \_\_\_\_\_ Describe \_\_\_\_\_

**2. Include the following attachments:**

- A. Copy of tax bill showing ownership
- B. Scaled drawing showing ALL measurements, property lines, structure placement, structure dimensions including height, all other structures on the property, etc.
- C. Detailed description of proposed use, request, practical difficulties, reasons, etc. This should be as detailed as possible. \_\_\_\_\_

**3. Signatures**

- A. I hereby attest that the information on this application form is, to the best of my knowledge, true and accurate.

Signature of owner verifies knowledge of Township ordinance \_\_\_\_\_

Date

- B. **PROXY:** I am hereby notifying Mastodon Township that the following person(s), and/or company will be handling all aspects of this application, except otherwise stated here:

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Parcel Number: _____
Date: _____
Name: _____

<b>Office Use Only</b>	
Application Number: _____	_____
Date Application Rec.: _____	_____
Application Rec. by: _____	_____
Fee paid [amt. and check #]: _____	_____

I hereby attest that the information on this application form is, to the best of my knowledge, true and accurate and within compliance with Mastodon Township Zoning Ordinances.

\_\_\_\_\_  
Signature of above named proxy verifies knowledge of Township ordinance \_\_\_\_\_ Date

C. **OPTIONAL:** I hereby grant permission for members of Mastodon Township’s Planning Commission, Zoning Board of appeals, governing body, Zoning Administrator, to enter the above described property for the purposes of gathering information related to this application. **NOTE:** This permission is optional and failure to grant permission will not affect any decision on your application.

\_\_\_\_\_  
Signature of owner grants Mastodon Township permission to enter described property \_\_\_\_\_ Date



**4. Zoning Administrator Checklist**

Is the application correct? \_\_\_\_\_ Fee Received? \_\_\_\_\_ Are all attachments included? \_\_\_\_\_

Current zoning district: \_\_\_\_\_ Property size [i.e. acreage]: \_\_\_\_\_

Setbacks Front: \_\_\_\_\_ Back \_\_\_\_\_ Side 1: \_\_\_\_\_ Side 2: \_\_\_\_\_ Waterfront: \_\_\_\_\_

Structure Height: \_\_\_\_\_ Size: \_\_\_\_\_

List other residential buildings or structures on site: \_\_\_\_\_

Has property owner contacted all other county officials? \_\_\_\_\_

**Initial Site Review:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Mastodon Township Zoning Adm. or Supervisor \_\_\_\_\_ Time/Date

**Second Site Review** [after initial County code inspection]:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Mastodon Township Zoning Adm. or Supervisor \_\_\_\_\_ Time/Date

**5. Planning Commission’s Action**

\_\_\_\_\_ Approved Total \$ \_\_\_\_\_ Receipt # \_\_\_\_\_

\_\_\_\_\_ Conditions, if any: \_\_\_\_\_

\_\_\_\_\_ Denied Reasons: \_\_\_\_\_

Reviewer’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_