

Mastodon Township Regular Board Meeting Minutes

Tuesday, November 11, 2025

A regular meeting of the Mastodon Township Board was called to order at 5:30pm by Supervisor Chad Skinner.

Pledge of Allegiance was said.

PRESENT BY ROLL CALL: Mike Bjork, Karen Mallon, Chad Skinner, Stacey Watters, Dave Smith.

Department members present: Andy Fleming, Dan Kurtz, Stu Creel, Paul Mallon PC Chair. **Absent:** Tammy Hendrickson
Public in attendance: Mark Taylor, Mike Webb, Krystal Sedwick.

APPROVAL OF AGENDA: Motion by Bjork to approve agenda as presented. Support: Watters. Call to vote: All ayes; no nays. Motion carried.

APPROVAL OF MINUTES: Motion by Watters to approve the minutes of the October 14, 2025 minutes with the correction of the listed absence of Treasurer Stacey Watters who was present for the Board Meeting. Support: Smith. All ayes; no nays. Motion Carried.

Motion by Bjork to approve the minutes of the November 6, 2025 minutes of the Lake Mary SAD Public Hearing with the correction of the listed absence of Treasurer Stacey Watters who was present for the Board Meeting. Support: Watters. All ayes; no nays. Motion Carried.

ACCOUNTS PAYABLE & PAYROLL REVIEW: Bjork reported to the Board that he reviewed payables and payroll for checks numbers 32691 to 32690 for General Fund in the amount of \$17,790.13, and check number 1407 in the amount of \$133,354.39, noting that the Road Account check was for the road work done on Armstrong Lake Road and Kalla Walla Road. Motion by Bjork to approve payables and payroll as submitted. Support: Skinner. Call to vote. All ayes; no nays. Motion carried.

REPORTS:

Treasurer: Written and Submitted.

Clerk: Written and submitted.

Supervisor: Skinner advised nothing to report from his office.

Road Commission Report: Smith reported he attended the November 11, 2025 Road Commission meeting. Smith reported the Road Commission work that has been completed in Mastodon Township along with projected projects, noting that the 424 road project will be halted until 2027. Fiber optic work is ongoing, but will end for the season. Damage done to the culvert from fiber optic installation will be repaired at the expense of the company.

Assessor: Written and submitted.

Fire Chief: Written and submitted. Fleming reported that certain state regulations are in place regarding truck maintenance, and he intends to present better maintenance tracking information to the Board as well.

Planning Commission: Written and submitted via minutes.

Zoning Administrator: Written report submitted. Presented information to the Clerk regarding proposed fee structure changes. Clerk reported that that information has been presented to the Board in their packet.

Recreational Committee: No meeting held in October. Skinner advised the Board that Jan Lemke resigned from the Rec Committee. Paul Mallon advised the Board that the survey results are in.

Village of Alpha: No report offered.

Maintenance: Written and submitted.

PUBLIC COMMENT: Agenda Items. None.

UNFINISHED BUSINESS:

Zoning Ordinance Amendments: Bjork advised the Board that the Planning Commission reviewed the proposed changes to the Zoning Ordinance that were made public. A letter of recommendation to accept these changes is presented by PC Chair P. Mallon; however, members of the Planning Commission would like to do a further review of the Zoning Ordinance because certain changes were not made public. Bjork requests that the Board requests the Planning Commission to do further review of proposed changes to the Zoning Ordinance without accepting any recommended changes at this time. Bjork will advise the Planning Commission that further review is requested by the Board.

Office Telephones: Mallon advised the Board that ATT&T has given notice to the township that they will not support service to current phones/phone system beginning early 2026. Mallon requests to look into new phone system for the township. Board directs Mallon to look into new phone system.

NEW BUSINESS:

- **Wagner Creek Culvert Project:** Skinner advised Board that he will sign a letter of support to be included in a grant application that is being completed by the Chicaugon Lake Property Owners Association.
- **Fire Hydrant Quote:** A second quote for new hydrants for the placement in the Village of Alpha was presented. Skinner advised that the 2025-2026 budget does not support new hydrants, but can be added to the 2026-2027 budget if approved by the Board. At this time, the township can offer to purchase repair kits to fix the two (2) hydrants in question. Smith asked for clarification that the township would purchase repair kits for these hydrants. Skinner advised that the township can purchase repair kits at this time.
- **Employee Appreciation:** Motion by Skinner to offer a \$30.00 gift card to active 2025 employees as approved with the 2025-2026 budget. Support: Smith. Call to vote: All ayes; no nays. Motion carried.

OTHER BUSINESS: None

PUBLIC COMMENT: Smith offered gratitude to all Veterans on this the Veterans Day.

BOARD COMMENTS: None

DETAILS OF NEXT MEETING: December 9, 2025 at 5:30 pm at the Township Hall.

ADJOURNMENT: Motion by Bjork to adjourn the meeting at 5:52 pm. Support: Watters. Call to vote. All ayes; no nays. Motion carried.

I hereby certify that the minutes contained herein are the approved minutes of the November 11, 2025, Regular Board meeting. Signed herein by the Mastodon Township Clerk, Karen Mallon on this the 10th day of December, 2025.

 _____, Karen Mallon, Clerk